

# HOTEL DE HALLEN

## FRONT OFFICE EMPLOYEE | PARTTIME

Are you the first contact point for the guests? Do you have strong social and communication skills? Are you representative? And do you take as your responsibility the level of service and quality? Then Hotel De Hallen is the perfect place to use your social skills!

As a Front Office Employee, the check-in and check-out procedure is an important task. However, it is even more important to make sure the guests feel at home and to inform them about the nicest hotspots and must-sees in Amsterdam. You enjoy listening to their experiences when they return at the hotel. Next to that, managing administrative tasks is also part of your working day, as well as solving and preventing complaints, because you are the person to make our guests happy. In addition, it is possible that you have to do a night shift in case the night auditor is not present.

### WHO ARE WE LOOKING FOR?

You are experienced in the hospitality industry or you have a completed education in Front Office or Hotel Management. In addition, you manage the Dutch and English language fluently in words and writing. As our first contact point of the hotel, you have no problems with making contact with the guests. In other words, you are hospitable and ensure that our guests perceive the best experience in Hotel De Hallen and Amsterdam.

### WHAT DO WE OFFER?

In addition to an amazing workplace and market-based salary, **we offer**

- Discount in all hotels and restaurants of Vondel Hotels
- Collective health insurance and a pension scheme
- Collective fitness for all our colleagues
- Travel expenses fee (>10 km)
- Internal growth opportunities
- Internal and external training opportunities
- An awesome workplace surrounded by art
- A uniform designed by Claes Iversen

Moreover, **we celebrate**

- Your birthday!
- Employment from 2,5 years
- Every year an employee award per hotel

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## MORE INFORMATION ABOUT YOUR WORKPLACE

Hotel De Hallen is located in a former tram depot in Amsterdam. Hotel De Hallen in Amsterdam is urban vintage with an industrial touch. Think trendy Scandinavian vintage interior design in a blue steel, rusty red setting with plenty of green and an abundance of plants and modern art. This 57-room hotel with an industrial look and feel has a beautiful lobby, meeting room, bar, terrace, and adjoining Restaurant Remise47. This trendy design hotel in Amsterdam West, close to the Jordaan neighbourhood and the Vondelpark, is the best choice when booking a city break in Amsterdam!

## MAKE IT HAPPEN

Do you want to be part of a young and ambitious team? Then Hotel De Hallen is the perfect fit **for you!** Do not hesitate and apply. Send your CV and motivation letter to [jobs@vondelhotels.com](mailto:jobs@vondelhotels.com)

