

# HOTEL MONASTÈRE

## FRONT OFFICE EMPLOYEE | FULLTIME

Are you the first contact point for the guests? Do you have strong social and communication skills? Are you representative? And do you take as your responsibility the level of service and quality? Then Hotel Monastère Maastricht is the **perfect** place to use your social skills!

As a receptionist, the check-in and check-out procedure is an important task. However, it is even more important to make sure the guests feel at home and to inform them about the nicest hotspots and mustsees in Maastricht. You like it to listen to their experiences when they return at the hotel. Next to this, managing administrative tasks takes place at your working day. As well as, solving and preventing complaints, because you are the person in charge of making our guests happy. In addition, it is possible that you have to work a night shift if the night auditor is not present.

### WHO ARE WE LOOKING FOR?

You have experience in the hospitality industry or you have a completed education in Front Office or Hotel Management. In addition, you manage the Dutch and English language fluently in word and writing. As our first contact point of the hotel, you have no problems with making contact with the guests. In other words, you are hospitable and ensure that our guests perceive the best experience in Hotel Monastère and Maastricht.

### WHAT DO WE OFFER?

In addition to an amazing workplace and market-based salary, **we offer**

- Discount in all hotels and restaurants of Vondel Hotels
- **Many nice extras: introduction with the hotels (free drinks), 3-course dinner with the first contract renewal**
- Collective health insurance and a pension scheme
- Travel expenses fee (>10 km)
- Internal growth opportunities
- Internal and external training opportunities
- An awesome workplace surrounded by art
- A uniform designed by Claes Iversen

Moreover, **we celebrate**

- Your birthday!
- Employment from 2,5 years
- Every year an employee award per hotel

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## MORE INFORMATION ABOUT YOUR WORKPLACE

Classic, stylish and trendy, that's what four-star boutique hotel Monastère Maastricht stands for. Housed in a monumental monastery with classic 14th-century elements, the hotel simply exudes Parisian chic. This four-star boutique hotel in the Boschstraat is situated in the very heart of the city. The hotel's interior design and 52 rooms feature characteristic historical elements that reflect the building's rich history. The hotel is straight-friendly, so we feel strongly about tolerance. LGBTI people, young and old, men and women, families and groups of friends. Everyone is welcome here. Hotel Monastère Maastricht inspires.

## MAKE IT HAPPEN

Do you want to be part of a young and ambitious team? Then Hotel Monastère Maastricht is the perfect fit for you! Do not hesitate and apply. Send your CV and motivation letter to [jobs@vondelhotels.com](mailto:jobs@vondelhotels.com)

