

# HOTEL MERCIER

## FRONT OFFICE EMPLOYEE | FULLTIME

Are you the first contact point for the guests of Hotel Mercier? Do you have strong social and communication skills? And are you representative? Then Hotel Mercier is the **perfect** place to use your social skills!

As a Front Office Employee, the check-in and check-out procedure is an important task. However, it is even more important to make sure the guests feel at home and to inform them about the nicest hotspots and must-sees in Amsterdam. You like to listen to their experiences when they return at the hotel. Next to this, managing administrative tasks takes place at your working day. As well as, solving and preventing complaints, because you are the person in charge of making our guests happy. At the Front Office you have two different kind of shifts: from 07:00 - 15:00 or 15:00 - 23:00. In addition, it is possible that you have to work a night shift if the night auditor is not present.

## WHO ARE WE LOOKING FOR?

You are experienced in the hospitality industry or you have a completed education in Front Office or Hotel Management. In addition, you manage the Dutch and English language fluently in words and writing. As our first contact point of the employees, you have no problems with making contact with the guests. In other words, you are hospitable and ensure that our guests perceive the best experience in Hotel Mercier and Amsterdam. You know exactly what the best things are to experience in Amsterdam and you can inform our guests about it.

## WHAT DO WE OFFER?

In addition to an amazing workplace and market-based salary, **we offer**

- Discount in all hotels and restaurants of Vondel Hotels
- Collective health insurance and a pension scheme
- Collective fitness for all our colleagues
- Travel expenses fee (>10 km)
- Internal growth opportunities
- Internal and external training opportunities
- An awesome workplace surrounded by art
- A uniform designed by Claes Iversen

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Moreover, we celebrate

- Your birthday!
- Employment from 2,5 years
- Every year an employee award per hotel

## MORE INFORMATION ABOUT YOUR WORKPLACE

Classic, retro and elegant. Step inside Hotel Mercier and feel at home. History relives at the straight friendly hotel with 48 rooms. De authentic Berlage style is showed in the interior. Think of Art deco, robust wooden furniture with a touch of velvet and rich prints. The lobby is built in style of the old library and feels like a second home. The monumental building on the Rozenstraat 12 at a unique location at the Jordaan in Amsterdam is the place to be for sleeping, dining, working or meetup with locals. The philosophy of Helena Mercier, founder of 'Ons Huis' was to bring the neighbourhood together, learn from each other and enjoy time together. Hotel Mercier will capture this in our heart.

## MAKE IT HAPPEN

Do you want to be part of a young and ambitious team? Then Hotel Mercier is the perfect fit for you! Do not hesitate and apply. Send your CV and motivation letter to [jobs@vondelhotels.com](mailto:jobs@vondelhotels.com)

