



Front Office Employee – Parttime

Are you the first contact point for the guests of Hotel Roemer? Do you have strong social and communication skills? Are you representative? And do you take as your responsibility the level of service and quality? Then Hotel Roemer is the perfect place to use your social skills!

What are the main tasks you need to execute as a Front Office Employee at Hotel Roemer? As a receptionist, the check-in and check-out procedure is an important task. However, it is even more important to make sure the guests feel at home and to inform them about the nicest hotspots and must-sees in Amsterdam. You like it to listen to their experiences when they return at the hotel. Next to this, managing administrative tasks takes place at your working day. As well as, solving and preventing complaints, because you are the person in charge of making our guests happy. In addition, it is possible that you have to work a night shift if the night auditor is not present.

Who are we looking for?

You, the new Front Office Employee, are experienced in the hospitality industry or you have a completed education in Front Office or Hotel Management. In addition, you manage the Dutch and English language fluently in words and writing. As our first contact point of the employees, you have no problems with making contact with the guests. In other words, you are hospitable and ensure that our guests perceive the best experience in Hotel Roemer and Amsterdam.

What do we offer you?

In addition to an amazing workplace and a market-based salary, **we offer**

- Discount in all hotels and restaurants of Vondel Hotels
- Collective health insurance and a pension scheme
- Corporate fitness for all our colleagues
- Travel expenses fee (>10km)
- Internal and external training opportunities
- Internal growth opportunities
- Sport events
- An awesome workplace surrounded by art
- A uniform designed by Claes Iversen

We celebrate

- Your birthday
- Employment from 2,5 years
- Every year an employee award per hotel
- New hotel openings

More information about your workplace

The exquisite boardroom, the gorgeous lounge or the sophisticated city garden: rumour has it that guests never want to leave. They consider Hotel Roemer one of Amsterdam's best-kept secrets. Words such as high-end, authentic and private perfectly sum up the experience at this distinctive hotel. A gem in the heart of the bustling city centre – close to the Vondelpark and fashion & museum district – this hotel with 37 rooms & suites is the epitome of peace and tranquility. An intriguing contemporary art collection will leave few unmoved.

Do you want to be part of a young and ambitious team? Do you want to work at a unique collection of boutique hotels? Do you want to work in a growing company? Then Hotel Roemer is the perfect fit for you! Do not hesitate and apply! Send your CV and motivation letter to jobs@vondelhotels.com!